



Carlynton School District

Mr. Gary Peiffer • Superintendent

435 Kings Highway • Carnegie, PA 15106
(412) 429-2500 (Ext 1101) • Fax (412) 429-2502
E-mail • gary.peiffer@carlynton.k12.pa.us

M E M O R A N D U M

TO: Board of Directors
Administrators
Municipal Offices

DATE: June 18, 2014

RE: BOARD OF EDUCATION MEETING

The Carlynton Board of School Directors will conduct its Regular Voting Meeting on **Monday, June 23, 2014, 7:30 pm**, in the **library** of the Carlynton Junior-Senior High School.

- *The 2014-2015 school year budget will be approved at this meeting.*
- *An executive session will begin promptly at 6:00 pm in the superintendent's conference room.*

CARLYNTON SCHOOL DISTRICT

Voting Meeting

June 23, 2014

Carlynton Jr.-Sr. High School Library – 7:30 pm

AGENDA / **ADDENDA**

CALL TO ORDER

PLEDGE OF ALLEGIENCE: *HS student Sofia Carrasco*

ROLL CALL

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:

APPROVAL OF MINUTES:

Motion to approve the following minutes:

1. The minutes of the June 2, 2014 Agenda Setting/Committee/Voting Meeting as presented;

_____ *First*; _____ *Second*; _____ *Vote*

Minutes of June 2, 2014 Meeting

REPORTS:

- Executive Session
- Administrative Reports
 - Superintendent's Report
 - Business Manager Report
 - Director of Pupil Services' Report
 - Principals Report
- Pathfinder Report – Director Wilson
- Parkway West CTC Report – Director Hunt
- SHASDA – Director Schriver
- PSBA Legislative – Director Schell

I. Finance

Motion to approve the following Finance Items:

1. The Treasurer's Report for the month of May 2014 as presented;
2. The May 2014 bills in the amount of \$1,802,034.24 as presented;

Treasurer's Report – May 2014
May 2014 Bills

3. Resolution No. 459-14 establishing the millage for real estate taxation for the 2014-2015 fiscal year as follows: Resolved that the Carlynton School District does hereby levy and assess the real estate tax for the fiscal year for all taxable property in the Carlynton School District for the Boroughs of Carnegie, Crafton and Rosslyn Farms, at 19.604 mills or \$1.9604 on each one hundred dollars (\$100) of the assessed valuation on all property for school purposes; (Finance Item #0614-01)	Resolution No. 459-14 Real Estate Millage - 2014-2015
4. To move all but eight percent of the general fund balance to an assigned fund balance for the 2014-2015 school year for future expenditures related to PSERs, health care benefits and building renovations;	Assigned Balance
5. Resolution No. 460-14 as follows: Resolved that the levy of one percent (1%) on all earned income and net profit levied by Resolution No. 44 of 1966 and enacted under the authority of the Local and Tax Enabling Act #511 of 1965 and its amendments thereto, is hereby renewed for the 2014-2015 fiscal year and for an indefinite term thereafter, and all taxes levied under Act 511 of 1965 including the earned income and net profits tax and the real estate transfer tax be reenacted without substantial change; (Finance Item #0614-02)	Resolution No. 460-14 Earned Income Tax Levy 2014-2015
6. The Carlynton School District 2014-2015 General Fund Budget in the amount of \$28,734,046;	General Fund Budget
7. Resolution No. 461-14 as submitted by the solicitor, to accept the funds made available through Act 1, the Homestead/Farmstead Tax Relief Act. Each qualified homeowner will realize a savings of approximately \$170.75. (Finance Item #0614-03)	Resolution No. 461-14 – Homestead/Farmstead Tax Relief Act Funds
8. Designate PNC Bank, Crafton Branch, as the official school district depository for funds received for fiscal year 2014-2015 in accordance with Section 621 of the PA School Code;	PNC Bank – District Depository
9. Participation in the UPMC Worker’s Compensation Program at a cost of \$76,460, effective July 1, 2014, as presented;	UPMC Worker’s Compensation
10. The insurance package for the 2014-2015 school year as recommended by the Gleason Agency at a cost of \$74,363. This includes cyber liability;	Insurance Package for 2014-2015
11. That Patricia Keeley, Crafton Real Estate Tax Collector; Edward Adams, Rosslyn Farms Real Estate Tax Collector; and Peg Bowman, Carnegie Real Estate Tax Collector, be excused from further collection of school district real estate taxes for the 2014-2015 school year, effective June 30, 2014, and that the list of names of those owners submitted by each of the above tax collectors be given to the delinquent tax collector for the purpose of liening;	Tax Collectors Excused from Collection
12. Renew public official bonds for Board Secretary Kirby Christy and Treasurer Raymond Walkowiak;	Public Official Bonds
13. Grant authorization for the appropriate officials to provide tax duplicates to each of the District’s tax collectors on or before July 1, 2014, in accordance with Section 682 of the PA School Code;	Tax Duplicates

- | | |
|--|---|
| 14. Authorize the District to acquire the tax collector's bonds as required by Section 684 of the PA School Code for the Carnegie, Crafton and Rosslyn Farms Tax Collectors; | Acquisition of Tax Collector's Bonds |
| 15. Award bids for Custodial/Maintenance and Athletic Supplies for the 2014-2015 school year in the total amount of \$75,091.83; (Finance Item #0614-04) | Awarding of Bids |
| 16. The Letters of Agreement for SAP services between the District and Chartiers Mental Health/Mental Retardation Center, Inc., for the 2014-2015 school year, as presented; (Finance Item #0614-05) | SAP Services Agreement with Chartiers MH/MR Center |
| 17. The May 2014 Athletic Fund Report as submitted with an ending balance of \$5,775.89; (Finance Item #0614-06) | Athletic Fund Report – May 2014 |
| 18. The May 2014 Activities Fund Report as submitted with an ending balance of \$61,980.63; (Finance Item #0614-07) | Activities Fund Report – May 2014 |
| 19. The agreement between the district and Addiction Medicine Services, WPIC of UPMC for Student Assistance Addiction Liaison Services for the 2014-2015 school year as presented; (Finance Item #0614-08) | Agreement for Student Assistance Addiction Services |
| 20. The real estate tax appeal settlement for the property owned by Crafton Towers AHI, Inc., and identified as Block and Lot 69-H-225, as recommended by the solicitor; | Real Estate Tax Appeal Settlement |
| 21. The proposal for the roof repair at Carnegie Elementary as submitted by Burns and Scalo in the amount of \$7,600. (Finance Item #0614-09)
_____ First; _____ Second; _____ Vote | Carnegie Elementary Roof Repair – Burns and Scalo |

II. Personnel

Motion to approve the following Personnel Items:

- | | |
|--|--|
| 1. The additions to the 2014-2015 Athletic Supplemental List as submitted; (Personnel Item #0614-01 REVISED) | Additions to 2014-2015 Athletic Supplemental List |
| 2. The additions to the 2014-2015 Activities Supplemental List as submitted; (Personnel Item #0614-02) | Additions to the 2014-2015 Activities Supplemental List |
| 3. The 2014-2015 Curriculum Supplemental List as submitted; (Personnel Item #0614-03) | 2014-2015 Curriculum Supplemental List |
| 4. The resignation of high school teacher Mark Yocco, effective immediately, as submitted; (Personnel Item #0614-04) | Resignation – Mark Yocco |
| 5. Karen Wilmus to the position of high school guidance department secretary, a 12-month position consistent with the terms of the Secretarial-Cafeteria-Aides Bargaining Unit Agreement; (Personnel Item #0614-05) | High School Guidance Department Secretary – Karen Wilmus |
| 6. The following Special Education teachers to facilitate the Summer Reading and Writing Program at the Andrew Carnegie Free Library, July 7 through August 1, 2014, for students in grades four through 12. Salary is set at the teacher's per diem rate: | Summer Reading and Writing Program Facilitators |

<div data-bbox="396 174 737 279"><ul style="list-style-type: none">▪ Brian Harewicz▪ Pamela Stone(Personnel Item #0614-06)</div> <div data-bbox="224 310 1099 579"><p>7. The following teachers to facilitate and instruct students in the Summer Keystone Remediation program to be held at the junior-senior high school, June 23 through August 1, 2014. Salary is set at the teacher's per diem rate:</p><ul style="list-style-type: none">▪ William Palonis and Rebecca Fusan – Biology▪ Cynthia Eddy and Nancy Martin – Literature▪ Christine Garland and Anthony Istik – Algebra(Personnel Item #0614-07)</div> <div data-bbox="224 611 1099 680"><p>8. The Leave of Absence as submitted by employee CFT-14-15-01; (Personnel Item #0614-08)</p></div> <div data-bbox="224 711 1099 816"><p>9. _____ to the position of Maintenance Helper, effective August 4, 2014, and consistent with the terms of the Custodial-Maintenance Bargaining Unit Agreement; (Personnel Item #0614-09)</p></div> <div data-bbox="224 848 1099 953"><p>10. Patricia Serdy to the position of school psychologist at a salary of \$54,000 under the terms of the Act 93 agreement and effective July 1, 2014; (Personnel Item #0614-10)</p></div> <div data-bbox="224 984 1099 1089"><p>11. Dennis McDade to the position of Director of Maintenance and Custodial Services at a salary of \$65,000 under the terms of the Act 93 agreement; (Personnel Item #0614-11)</p></div> <div data-bbox="224 1121 1099 1257"><p>12. The Memorandum of Understanding between district administration and the Carlynton Federation of Teachers in regards to Special Education Reevaluations as submitted. (Personnel Item \$0614-12)</p><p>_____ First; _____ Second; _____ Vote</p></div> <div data-bbox="152 1299 409 1331"><p>III. Student Services</p></div> <div data-bbox="177 1352 761 1383"><p><i>Motion to approve the following Personnel Items:</i></p></div> <div data-bbox="224 1383 1099 1583"><p>1. The educational eight day trip to Mexico for students enrolled in the Spanish III and IV Dual Enrollment or Spanish V courses to explore ancient ruins and discover the customs and culture of the areas. Students will depart with chaperones in June 2015, shortly after the close of the school year. (Student Services Item #0614-01)</p><p>_____ First; _____ Second; _____ Vote</p></div> <div data-bbox="152 1635 279 1667"><p>IV. Policy</p></div> <div data-bbox="177 1688 761 1719"><p><i>Motion to approve the following Personnel Items:</i></p></div> <div data-bbox="224 1719 1099 1919"><p>1. The modifications and updates to Policy No. 217, Graduation Requirements, as submitted; (Policy Item #0614-01)</p><p>2. The modifications and updates to Policy No. 317, Administrative Conduct/Disciplinary Procedures, as submitted; (Policy Item #0614-02)</p></div> <td data-bbox="1144 136 1529 1982"><div data-bbox="1159 310 1443 380"><p>Summer Keystone Remediation Instructors</p></div><div data-bbox="1159 611 1500 648"><p>Employee Leave of Absence</p></div><div data-bbox="1159 711 1419 785"><p>Maintenance Helper – _____</p></div><div data-bbox="1159 848 1419 917"><p>School Psychologist – Patricia Serdy</p></div><div data-bbox="1159 984 1500 1089"><p>Director of Maintenance and Custodial Services – Dennis McDade</p></div><div data-bbox="1159 1121 1468 1190"><p>MOU – Special Education Reevaluations</p></div><div data-bbox="1159 1383 1508 1453"><p>Educational Trip to Mexico – June 2015</p></div><div data-bbox="1159 1719 1500 1789"><p>Policy No. 217 – Graduation Requirements</p></div><div data-bbox="1159 1820 1386 1925"><p>Policy No. 317 – Administrative Conduct/Discipline</p></div></td>	<div data-bbox="1159 310 1443 380"><p>Summer Keystone Remediation Instructors</p></div> <div data-bbox="1159 611 1500 648"><p>Employee Leave of Absence</p></div> <div data-bbox="1159 711 1419 785"><p>Maintenance Helper – _____</p></div> <div data-bbox="1159 848 1419 917"><p>School Psychologist – Patricia Serdy</p></div> <div data-bbox="1159 984 1500 1089"><p>Director of Maintenance and Custodial Services – Dennis McDade</p></div> <div data-bbox="1159 1121 1468 1190"><p>MOU – Special Education Reevaluations</p></div> <div data-bbox="1159 1383 1508 1453"><p>Educational Trip to Mexico – June 2015</p></div> <div data-bbox="1159 1719 1500 1789"><p>Policy No. 217 – Graduation Requirements</p></div> <div data-bbox="1159 1820 1386 1925"><p>Policy No. 317 – Administrative Conduct/Discipline</p></div>
---	--

3. The modifications and updates to Policy No. 719, Parking and Traffic Enforcement on School Grounds and Property, as submitted. (Policy Item #0614-03)

_____ *First*; _____ *Second*; _____ *Vote*

Policy No. 719 – Parking and Traffic Enforcement

OLD BUSINESS: *EnerNoc Proposal*

NEW BUSINESS:

OPEN FORUM:

ADJOURNMENT:

_____ *First*; _____ *Second*; _____ *Vote*; _____ *Time*